

## Style 4b – As Broadcast Detail- Example

### **Media File Name**

Media File Number

Transcription Date: XX/XX/07 – Transcriber: XX

01:28:40 BEGIN VIDEO

01:28:44 **David**  
You're not a guinea pig. This is not experimental. I can help you.

01:28:48 **Sonny**  
Then why did you lie to me in your office the other day?

01:28:56 **David**  
I had a bad day. I made a mistake. I'm sorry. Mr. Collins, look, you know, I've been doing this for quite a while. I understand exactly...

01:29:10 **Sonny**  
You have no idea what I'm going through.

01:29:16 **Candace (VO – over intercom)**  
Hi. Mr. Donaldson on 3.

01:29:19 **Sonny**  
I have to take that call. (*ON PHONE*) Donnie what's up? No, I'm good, we're gonna...at Johnny's. Right, tonight. Can you hold on? (*TO DAVID*) I need to take this call. (*DAVID LEAVES OFFICE*)

01:29:40 **Sonny**  
Yeah, I got a grand on the game, are you kidding me. No, I'm fine, I'm...  
*(AT THE BAR WATCHING THE GAME)*

01:29:48 **Sports Announcer (VO)**  
Looks like the Bearcats are gonna kick. And here's the snap. The kick is...(CUT TO OUTSIDE OF BAR)  
**(On sign) Cocktails**  
*(DAVID GETTING OUT OF CAR TO GO TO BAR AS BAR PATRONS HEARD CHEERING, YELLING)*

01:30:00 **Sonny**  
*(CHEERING ALONG AT GAME)* I put a grand on that. I told you. (*HE SPOTS DAVID – VERY LOUD BAR SCENE*)

01:30:14 **David**  
*(DAVID APPROACHES SONNY)* Hey.

01:30:20 END VIDEO

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This is an example of an “As Broadcast” transcript from a completed and ready for air network show.

- Time Code every change of speaker.
- Literal Verbatim – Literally transcribed exactly as heard.
- Block Justification
- Speaker names are centered and bold.
- Music cue, graphic inserts, CGI (character generated insert notation),and abbreviated scene description; all notated with italics.
- Times New Roman, 12 pt.
- Single line spacing during dialogue. Two line spacing between different speakers.
- Border 1pt.-40% gray
- Header, footer, pagination on every page.
- Turn around – 4-5 business days